



Cocolalla Lake Bible Camp  
PO Box 106  
Cocolalla, ID 83813  
(208) 263-3912  
www.clbcamp.org

Dear Potential Staff Member,

Summer is just around the corner! This means that the staff at Cocolalla Lake Bible Camp is gearing up for the summer. We are eager to see how God is going to work this summer as the Gospel of Jesus Christ is proclaimed.

We are excited that you desire to serve this summer at Camp. We are in need of many helpers, and everyone who helps has the privilege of being a part of God's work at Cocolalla. Attached are the Staff Application and reference forms. Please fill these out completely. You will need four references, one being from your **pastor/elder**, one from your **Youth Leadership Leader**, and one from your parents. Please have your references return their forms to Cocolalla Lake Bible Camp (address below) before **June 1st**. This application also needs to be returned to the camp by **June 1st**. After we have received all of your paperwork, we will contact you with information about Staff Training.

**Notice:**

1. All four weeks of camp starts on Mondays.
2. 7-8 Camp is a day shorter than 9-10 and 11-12 camps, being Monday-Thursday.
3. Each Monday of camp, there will be an all-staff meeting at 2:00pm before registration starts.

Please look at the dates below so you can decide when you would like to serve this summer. If you have any questions, please call the Camp (208-263-3912). We look forward to serving with you this summer!

Your fellow servants of the Gospel,

Dirk Darrow and Tim Coleston

Dates

May 15-16	Workdays Retreat (Starts at 6pm, and ends at 4pm on the 16th)
June 1st	Return Staff Application
June 22	Wrangler Training (Starts at 9:45am)
June 22-26	Staff Training (Starts at 5:00pm on the 22 <sup>nd</sup> , ends at 2pm on the 27 <sup>th</sup> )
July 6-11	Teen Camp (Staff meeting 2pm on the 6 <sup>th</sup> , and leave around 4pm on the 11 <sup>th</sup> )
July 13-17	11 & 12 Camp (Staff meeting 2pm on the 13 <sup>th</sup> , and leave around 4pm on the 17 <sup>th</sup> )
July 20-24	9 & 10 Camp (Staff meeting 2pm on the 20 <sup>th</sup> , and leave around 4pm on the 24 <sup>th</sup> )
July 27-30	7 & 8 Camp (Staff meeting 2pm on the 27 <sup>th</sup> , and leave around 4pm on the 30 <sup>th</sup> )
July 30- 31	Staff R&R (Begins at 4pm on the 30 <sup>th</sup> , and ends at 10am on the 31 <sup>st</sup> ).





# Cocolalla Lake Bible Camp

## STAFF APPLICATION FORM



Name: \_\_\_\_\_ Age: \_\_\_\_\_ Phone#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Birth date: \_\_\_\_\_

Occupation: \_\_\_\_\_ Education Level: \_\_\_\_\_

Church: \_\_\_\_\_ Pastor: \_\_\_\_\_

Are you a member of this church? \_\_\_\_\_ How long have you attended? \_\_\_\_\_

T-Shirt Size:

XS    S    M    L    XL    XXL

Involvement with a Youth Leadership group that partners with CLBC is required. (18 and under)

Which Youth Leadership group have you been attending? \_\_\_\_\_

What has been your previous kid's camp experience? \_\_\_\_\_

Please describe your personal testimony of Jesus Christ. \_\_\_\_\_

Why do you want to volunteer at Cocolalla lake Bible Camp? \_\_\_\_\_

Please check which camps you would prefer to work at:

Teen Camp     11&12 Camp     9&10 Camp     7&8 Camp

Are you skilled in any of the following?– Horse wrangling, Lifeguarding, Video production, Mountain Biking, Please describe: \_\_\_\_\_

Have you ever been investigated for, charged with, or convicted of an offense involving child abuse, sexual abuse, and/or substance abuse? \_\_\_\_\_

If yes, how recent was the offense? \_\_\_\_\_

-and- what were the results of the investigation and/or charges? \_\_\_\_\_

REFERENCES: Please list three adults (not relatives) who can speak of your responsibility, faith, experience, and character. Your **Pastor/Elder** and **Youth Leadership Leader** should be included. **Please also ask your Parents to fill out the fourth reference form.** If they would rather, they can email us at [reference@clbcamp.org](mailto:reference@clbcamp.org) and we will send them a link to fill out a reference form online instead of the paper forms attached.

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Relation \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Relation \_\_\_\_\_

3. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Relation \_\_\_\_\_

Four personal reference forms have been included. Please hand them to your references with a stamped envelope addressed to **Cocolalla Lake Bible Camp, P.O. Box 106, Cocolalla ID 83813.**

\_\_\_\_\_  
Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Parent Signature (if under 18) \_\_\_\_\_ Date \_\_\_\_\_

Cocolalla Lake Bible Camp is affiliated with *InFaith*



## Child Abuse Responsibility

Child abuse is as old as the history of mankind. It has many ugly forms and is a problem of severe magnitude and shocking implications. The spiritual atmosphere which Cocolalla Lake Bible Camp (CLBC) attempts to provide may be one of the best deterrents possible. When, however, an instance of child abuse is suspected or reported, our leadership must do everything it can to help those in need as quickly as possible along the best spiritual and professional guidelines. The CLBC Board of Trustees has prepared and adopted the "Child and Youth Abuse Prevention Program for Cocolalla Lake Bible Camp" which is available in the CLBC office for your review. Any volunteer, prior to receiving authorization from CLBC to serve in the volunteer capacity, must review and agree to comply with the information contained in the aforementioned prevention program. If there is any suspicion of child abuse in any form, it must be reported to the Executive Director, the Assistant Director or any senior leadership person affiliated with Cocolalla Lake Bible Camp in compliance with the prevention program guidelines. The CLBC leadership will comply with the steps contained within the prevention program. I acknowledge my responsibility to be careful and conscientious in reporting any suspicions to the Cocolalla Lake Bible Camp leadership staff.

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Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Have you ever been convicted of any offense other than minor traffic violation? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please provide details of the conviction (date, type of conviction, how it was resolved, etc.). Please use additional paper if needed.

I have read and fully understand all questions requested in this application. I certify that all answers given by me are true, accurate and complete. I understand that the completion and/or execution of this application does not insure me a volunteer position, nor does it obligate me or the organization in any way. I fully understand that the omission and/or misrepresentation of facts requested may be cause for immediate dismissal without prior notice. If accepted for service, I agree to abide by all the rules and regulations of the InFaith. I have read, understand, and agree to the above.

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Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

SS# Required for Background Check: \_\_\_\_\_

### Statement of Faith

The ministry of Cocolalla Lake Bible Camp is built upon what we believe, and what we believe is based on the Word of God and our personal faith in Jesus Christ. We hold to the great foundational truths of the historic Christian faith held in common by like-minded evangelical Christians with whom we share both fellowship and the mission mandate.

**We believe** that there is one God, creator and sustainer of the universe, existing in three persons: Father, Son, and Holy Spirit.

**We believe** that the Bible is the verbally inspired Word of God, is inerrant in the original manuscripts and uniquely infallible, our only authority for faith and practice.

**We believe** in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His substitutionary sacrifice upon the cross, in His bodily resurrection, in His victory over sin and His enemy Satan, in His present exaltation at His Father's right hand, and in His personal return, at any time, in power and great glory.

**We believe** in the fall and the lostness of man, whose total depravity requires that he be regenerated by the Holy Spirit for his salvation.

**We believe** that salvation consists of the forgiveness of sins, the imputation of Christ's righteousness, and the gift of eternal life, received by grace through faith alone, entirely apart from works.

**We believe** in the ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the Church, the Body of Christ, is gifted and equipped to serve and glorify God.

**We believe** in the bodily resurrection of all mankind: those who have trusted in Christ, the ultimate Judge, will receive everlasting life and blessedness in heaven; those who have not will receive everlasting punishment and separation from the presence of God.

**We believe** that Christ has commanded His Church to preach the gospel to all people, and that this mandate should be a primary concern of all Christians. I hereby express my agreement with the above Statement of Faith, and declare that all answers on previous pages are correct to the best of my knowledge.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

# National Criminal Background Check Cocolalla Lake Bible Camp



The following information will be used to conduct a **national criminal background check**. By providing this information you consent to this review of your background and understand that Cocolalla Lake Bible Camp Inc. may deny you to serve as a volunteer or employee of the church without cause or disclosure of reason.

## Candidate Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Sex: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (mm/dd/yyyy)

Street Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

The above information and the resulting report are **CONFIDENTIAL** and shall only be disclosed to authorize personnel.

**COCOLALLA LAKE BIBLE CAMP INC.** ("the Company") may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment and voluntary service is an investigation into your education and/or employment history conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1 -800-845-6004. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment and voluntary service to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

**ACKNOWLEDGMENT AND AUTHORIZATION** I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by First Advantage P.O. Box 105292 Atlanta, GA 30348, 1 -800-845-6004, another outside organization acting on behalf of the Company, and/or the Company itself. Their Privacy Policy can be reviewed at <http://www.fadv.com/privacy-policy/>. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



# Cocolalla Lake Bible Camp

## STAFF HEALTH FORM



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Age: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Relation: \_\_\_\_\_

Please list all food allergies: \_\_\_\_\_

Please list all medical allergies: \_\_\_\_\_

What past or present illness(es) or condition(s) should the CLBC medical staff know about? \_\_\_\_\_

\_\_\_\_\_

Date of last Physical exam: \_\_\_\_\_ Tetanus shot: \_\_\_\_\_

Family Insurance \_\_\_\_\_ Policy Number: \_\_\_\_\_

**Staff Member signature** \_\_\_\_\_

IMPORTANT! For Staff under 18 years old:

**IN CASE OF EMERGENCY**, I understand that after every effort is made to contact me and I can't be reached, I hereby give permission to the physician selected by the camp director or nurse to hospitalize secure proper treatment, and to order injection, anesthesia or surgery for my child, as named herein.

**Parent/Guardian Signature** \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_





**SHORT ANSWER**

How does the applicant act around his/her peers? \_\_\_\_\_  
\_\_\_\_\_

Is the applicant discerning in his/her use of humor? \_\_\_\_\_  
\_\_\_\_\_

How did the applicant do in their Bible reading, prayer, and church involvement this year in YL?  
(for Youth Leadership Leaders) \_\_\_\_\_  
\_\_\_\_\_

Can you comment on the applicant's punctuality? \_\_\_\_\_  
\_\_\_\_\_

**LONG ANSWER**

Based on your knowledge of the applicant, what areas do they most need encouragement,  
discipleship, or correction? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Would you trust the applicant to lead and disciple your children? If no, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please comment on the applicant's commitment to right living, i.e., consistent Christian  
testimony, morality, and honesty. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything in the applicant's life that would cause you not to recommend them for service  
at camp? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything else (good or bad) you feel would be helpful for us to know if we serve  
alongside the applicant this summer? If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send back to:  
(208) 263-3912 \* Cocolalla Lake Bible Camp \* P.O.Box 106 \* Cocolalla ID 83813



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